Governor's Center for Local Government Services Commonwealth Keystone Building 400 North Street, 4th Floor Harrisburg, PA 17120-0225 Ph: 888-223-6837 | fax: 717-783-1402

2016 MUNICIPAL ANNUAL AUDIT AND FINANCIAL REPORT

021805 KILBUCK TWP, ALLEGHENY COUNTY



Pittsburgh 503 Martindale Street Suite 600 Pittsburgh, PA 15212 Main 412.471.5500 Fax 412.471.5508 Harrisburg 3003 North Front Street Suite 101 Harrisburg, PA 17110 Main 717.232.1230 Fax 717.232.8230 Butler 112 Hollywood Drive Suite 204 Butler, PA 16001 Main 724.285.6800 Fax 724.285.6875

Independent Auditor's Report

Board of Supervisors Township of Kilbuck

We have audited the Cash Basis Balance Sheet, Statement of Revenues and Expenditures, Debt Statement, and Statements of Capital Expenditures and Employee Compensation – regulatory basis (Schedules) included in the 2016 Annual Audit and Financial Report of the Township of Kilbuck (Township), Pennsylvania.

Management's Responsibility for the Schedules

Management is responsible for the preparation and fair presentation of these Schedules in accordance with the financial reporting provisions as described in the instructions provided by the Commonwealth of Pennsylvania Department of Community and Economic Development (DCED) to meet filing requirements in Pennsylvania. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of Schedules that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these Schedules based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the Schedules are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Schedules. The procedures selected depend on the auditor's judgment, including assessment of the risks of material misstatement of the Schedules, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the Schedules in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the Schedules.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

To meet the financial reporting requirements of the Commonwealth of Pennsylvania, the Schedules are prepared by the Township on the basis of the instructions provided by DCED, which is a basis of accounting other than accounting principles generally accepted in the United States of America. These requirements permit the Schedules to be prepared on the cash basis of accounting, without financial statement disclosures, without cash flows, without government—wide financial statements, without Management's Discussion and Analysis, without budgetary comparisons and historical pension information, and require all funds to be aggregated by fund type on the Schedules.

Board of Supervisors Township of Kilbuck Independent Auditor's Report

The effects on the Schedules of the variances between the regulatory basis of accounting described above and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the Schedules referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Township as of December 31, 2016 and the results of its operations for the year then ended.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the Schedules referred to above present fairly, in all material respects, the regulatory basis financial position of the Township as of December 31, 2016, and the regulatory results of its operations for the year then ended in accordance with the financial reporting provisions described in the instructions provided by DCED.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the Schedules that collectively comprise the Township's Schedules. The pension disclosures are presented for purposes of additional analysis and are not a required part of the Schedules. The pension disclosures have not been subjected to the auditing procedures applied in the audit of the Schedules and, accordingly, we do not express an opinion or provide any assurance on them.

Maher Duessel

Pittsburgh, Pennsylvania March 23, 2017



DCED-CLGS-30 (09-09)

KILBUCK TWP, ALLEGHENY County BALANCE SHEET

December 31, 2016

			Governmental Funds	ntal Funds		Proprieta	ietary Funds	Fid. Fund	Account Groups	Groups	Total
		General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	General Fixed Assets	General Long Term Debt	Memorandum Only
	Assets and Other Debits										
100-120	Cash and Investments	261,238	169,884			173,294		325,923			930,339
140-144	Tax Receivable										
121-129, 145-149	Accounts Receivable (excluding taxes)										
130.00	Due From Other Funds										
131-139, 150-159	Other Current Assets										
160-169	Fixed Assets										
180-189	Other Debits									376,971	376,971
Tot	Total Assets and Other Debits	261,238	169,884			173,294		325,923		376,971	1,307,310

Liabilities and Other Credits	
Payroll Taxes and Other Payroll Withholdings	
200-209, 231-239 All Other Current Liabilities	
230.00 Due To Other Funds	

KILBUCK TWP, ALLEGHENY County BALANCE SHEET

December 31, 2016

930,339			325,923		173,294			169,884	261,238	Total Fund and Account Group Equity	Total
										Other Equity	291-299
930,339			325,923		173,294			169,884	261,238	Fund Balance / Retained Earnings on 12/31	270-289
										Investment in General Fixed Assets	290.00
										Contributed Capital	281-284
										Fund and Account Group Equity	Fund
376,971	376,971									Total Liabilities and Other Credits	Total I
120,057	120,057									Current Portion of Long-Term Debt and Other Credits	240-259
256,914	256,914									Long-Term-Liabilities	260-269
										Liabilities and Other Credits	Lial
Memorandum Only	General Long Term Debt	General Fixed Assets	Trust and Agency	Internal Service	Enterprise	Debt Service	Capital Projects	Special Revenue (Including State Liquid Fuels)	General Fund		
Total	Groups	Account Groups	Fid. Fund	Proprietary Funds	Proprieta		ntal Funds	Governmental Funds			

TOTAL LIABILITIES AND FUND AND ACCOUNT GROUP EQUITY

1,307,310

December 31, 2016

	Governm	Governmental Funds		Proprietary Fund	ry Funds	Fiduciary Fund
General Fun	Special Revenue Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency

REVENUES

			100
528,262	528,262	Total Taxes	
		Other:	
		310.90 Other Local Tax Enabling Act / Act 511 / Taxes	_
		310.70 Mechanical Device Taxes	
		310.60 Amusement / Admission Taxes	
1,398	1,398	310.50 Local Services Tax **	
		310.40 Occupation Taxes (levied under Act 511)	
		310.30 Business Gross Receipts Taxes	
132,182	132,182	310.20 Earned Income Taxes / Wage Taxes	
31,995	31,995	310.10 Real Estate Transfer Taxes	
		310.00 Per Capita Taxes	
13,758	13,758	309.00 Regional Asset District Sales Tax (Allegheny County municipalities only)	
		308.00 Residence Taxes (levied by cities of the 3rd Class)	
		305.00 Occupation Taxes (levied under municipal code)	,.
348,929	348,929	301.00 Real Estate Taxes 3	٠, ١
		Idaco	

Fines and Forfeits					
330-332 Fines and Forfeits	13,482				13,482
Total Fines and Forfeits	13,482				13,482

320-322 All Other Licenses and Permits
321.80 Cable Television Franchise Fees

Licenses and Permits

Total Licenses and Permits

28,500 15,762 44,262

44,262

28,500 15,762

December 31, 2016

Fidu nal Ti	Special Revenue General Fund State Liquid Capital Projects Debt Service Enterprise Se	Governmental Funds Proprietary Funds
	Internal Trust an Service Agency	Funds Fiduciary

REVENUES

							NAC ZOOD STORY STO
28,613	20,452	5	415	459	7,287	Total Interest, Rents and Royalties	
7,091					7,091	342.00 Rents and Royalties	342.00
21,522	20,452	O1	415	459	196	341.00 Interest Earnings	341.00
						Interest, Rents and Royalties	

	35	352	352	351	351	351	
	353.00 F	352.00	352.01 N	1.00 A	351.09 C	351.03 H	
Total Federal	Federal Payments in Lieu of Taxes	All Other Federal Shared Revenue and Entitlements	National Forest	351.00 All Other Federal Capital and Operating Grants	Community Development	Highways and Streets	Federal

	State					
 354.03	Highways and Streets					4.
354.09	Community Development					
354.15	Recycling / Act 101					
354.00	All Other State Capital and Operating Grants					
355.01	Public Utility Realty Tax (PURTA)					
355.02- 355.03	Motor Vehicle Fuel Tax (Liquid Fuels Tax) and State Road Turnback		31,556			31,556
355.04	Alcoholic Beverage Licenses	450				450
355.05	General Municipal Pension System State Aid					
355.07	Foreign Fire Insurance Tax Distribution	5,766				5,766
355.08	Local Share Assessment/Gaming Proceeds					
355.09	Marcellus Shale Impact Fee Distribution	151				151

KILBUCK TWP, ALLEGHENY County

STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2016

Governmental Funds

Proprietary Funds

Fiduciary Fund

Total

General Fund

Special Revenue (Including State Liquid Fuels)

> Capital Projects

> > **Debt Service**

Enterprise

Internal Service

Trust and Agency

Memorandum Only

	REVENUES					
	State					
355.00	355.00 All Other State Shared Revenues and Entitlements					
356.00	356.00 State Payments in Lieu of Taxes					
	Total State	6,367	31,556			37,923
a version and deliberations						

	ဒ္ဌ	35	35	35	
	359.00	358.00	357.00	57.03	
Total Local Government Units	Local Governmental Units and Authorities Payments in Lieu of Taxes	Local Government Unit Shared Payments for Contracted Intergovernmental Services	All Other Local Governmental Units Capital and Operating Grants	357.03 Highways and Streets	Local Government Units

	Charges for Service					
361.00	General Government	300				300
362.00	Public Safety					
363.20	20 Parking					
363.00	All Other Charges for Highway & Street Services					
364.10	Wastewater / Sewage (including connection / tapping fees, sewer usage charges, reserve capacity fee, etc.)			139,188		139,188
364.30	30 Solid Waste Collection and Disposal Charge (trash)					
364.60	60 Host Municipality Benefit Fee for Solid Waste Facility					
364.00	00 All Other Charges for Sanitation Services			313		313
365.00	00 Health					
366.00	00 Human Services					
367.00	.00 Culture and Recreation					
368.00	.00 Airports					

December 31, 2016

REVENUES

Gover	Governmental Funds		Proprietary Funds	ry Funds	Fid	Fiduciary Fund
Special Revenue General Fund (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	-	Trust and Agency

	Charges for Service					
369.00	Bars					
370.00	0 Cemeteries					
372.00	Electric System					
373.00	0 Gas System					
374.00	no Housing System					
375.00	00 Markets					
377.00	00 Transit Systems					
378.00	00 Water System					
379.00	All Other Charges for Service					
	Total Charges for Service	300		139,501		139,801
Application of the same						
	Unclassified Operating Revenues					
383.00	OO Special Assessments					
386.00	Escheats (sale of personal property)					
387.00	00 Contributions and Donations from Private Sectors	5,488				5,488
388.00	00 Fiduciary Fund Pension Contributions				34,211	34,211
389.00	00 All Other Unclassified Operating Revenues					
	Total Unclassified Operating Revenues	5,488			34,211	39,699

Other Financing Sources 391.00 Proceeds of General Fixed Asset Disposition Interfund Operating Transfers Interfund Operating Transfers Interfund Operating Transfers 393.00 Proceeds of General Long-Term Debt Interfund Operating Transfers Interfund Operating Transfers Interfund Operating Transfers	Other Financing Sources Proceeds of General Fixed Asset Disposition Interfund Operating Transfers Proceeds of General Long-Term Debt Proceeds of Short Term-Debt

STATEMENT OF REVENUES AND EXPENDITURES KILBUCK TWP, ALLEGHENY County

December 31, 2016

	Governmental Funds	ntal Funds		Proprietary Funds	ry Funds	Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

REVENUES

	Other Financing Sources					
395.00	395.00 Refunds of Prior Year Expenditures	300				300
	Total Other Financing Sources	300				300

605,748 32,015	605,748 32,015 139,91	605,748 32,015 139,916	605,748 32,015 139,916 54,663
605,748 32,015	605,748 32,015 139,91	605,748 32,015 139,916	5,748 32,015 139,916
32,015	32,015 139,91	32,015	32,015 139,916 54,663
	139,91	139,916	139,916 54,663
	139,91	139,916	139,916 54,663

400.00 401.00 408.00 407.00 406.00 405.00 404.00 403.00 402.00 409.00 Auditing Services / Financial Administration Executive (Manager or Mayor) IT-Networking Services-Data Processing **Engineering Services** Tax Collection Legislative (Governing) Body Solicitor / Legal Services Other General Government Administration Secretary / Clerk General Government Buildings and Plant **Total General Government General Government** 138,699 38,011 28,847 24,770 12,988 18,824 8,040 6,271 948 5,790 5,790 144,489 43,801 28,847 24,770 18,824 12,988 6,271 8,040 948

	Public Safety					
410.00 Police	Se	94,828				94,828
411.00 Fire		41,137				41,137
412.00 Amk	412.00 Ambulance / Rescue					
413.00 UC0	413.00 UCC and Code Enforcement	20,477				20,477

December 31, 2016

General Fund (I		
Special Revenue (Including State Liquid Fuels)	Governmental Funds	
Capital Projects	ntal Funds	
Debt Service		
Enterprise	Proprietary Funds	
Internal Service	ry Funds	
Trust and Agency	Fiduciary Fund	
Memorandum Only	Total	

EXPENDITURES

	419.00	418.00	417.00	416.00	415.00	414.00	
Total Public Safety	419.00 Other Public Safety	418.00 Public Scales (weights and measures)	417.00 Examination of Licensed Occupations	416.00 Militia and Armories	415.00 Emergency Management and Communications	Planning and Zoning	Public Safety
160,442						4,000	
160,442						4,000	

_	Health and Human Services					
	420.00- 425.00 Health and Human Services	1,467				1,467
	Total Health and Human Services	1,467				1,467
4.00					200.0	

	Public Works - Sanitation				
426.00	426.00 Recycling Collection and Disposal				
427.00	427.00 Solid Waste Collection and Disposal (garbage)				
428.00	428.00 Weed Control				
429.00	429.00 Wastewater / Sewage Treatment and Collection		77,120		77,120
	Total Public Works - Sanitation		77,120		77,120
The same of the sa					

	P	Public Works - Highways and Streets					
	430.00	430.00 General Services - Administration					
	431.00	431.00 Cleaning of Streets and Gutters					
_	432.00	432.00 Winter Maintenance - Snow Removal	27,571				27,571
	433.00	Traffic Control Devices	608				608
	434.00	434.00 Street Lighting	1,139				1,139
١							

		Decen	December 31, 2016					
		Governmental Funds	ntal Funds		Proprietary Funds	ıry Funds	Fiduciary Fund	Total
	General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only
d Streets								

EXPENDITURES Public Works - Highways

70	Public Works - Highways and Streets					
435.00	Sidewalks and Crosswalks					
436.00	Storm Sewers and Drains					
437.00	Repairs of Tools and Machinery					
438.00	Maintenance and Repairs of Roads and Bridges	53,059				53,059
439.00	Highway Construction and Rebuilding Projects	- T				
Tota	Total Public Works - Highways and Streets	82,377				82,377
	Other Public Works Enterprises					
440.00	Airports					¥1
441.00	Cemeteries					
442.00	Electric System					
443.00	Gas System					
444.00	Markets					
445.00	Parking					
446.00	Storm Water and Flood Control					
447.00	Transit System					
448.00	Water System					
449.00	Water Transport and Terminals					
	Total Other Public Works Enterprises					

	Culture and Recreation				
451.00	451.00 Culture-Recreation Administration				
452.00	452.00 Participant Recreation				
453.00	453.00 Spectator Recreation				
454.00	454.00 Parks				

December 31, 2016

	Governme	Governmental Funds		Proprietary Funds		Fiduciary Fund
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency

EXPENDITURES

	465-469	464.00	463.00	462.00	461.00				459.00	458.00	457.00	456.00	455.00	
Total Community Development	All Other Community Development	Economic Opportunity	Economic Development	Community Development and Housing	Conservation of Natural Resources	Community Development		Total Culture and Recreation	All Other Culture and Recreation	Senior Citizens' Centers	Civil and Military Celebrations	Libraries	Shade Trees	Culture and Recreation
							•	400			400			
								400			400			

	Debt Service					
471.00	471.00 Debt Principal (short-term and long-term)	114,982				114,982
472.00	472.00 Debt Interest (short-term and long-term)	21,944				21,944
475.00	475.00 Fiscal Agent Fees					
	Total Debt Service	136,926				136,926
DECEMBER DESIGNATION OF THE PERSON OF THE PE						

40,189	_			40,189	483.00 Pension / Retirement Fund Contributions	483.00
					482.00 Judgments and Losses	482.00
					Employer Paid Withholding Taxes and Unemployment Compensation	481.00
					Employer Paid Benefits and Withholding Items	Emplo

December 31, 2016

-	-	_	493.00 All Other Financing Uses	492.00 Interfund Oper	491.00 Refund of Prio	Othe	Total Unclassifi	489.00 All Other Uncla	488.00 Fiduciary Fund	Unclassified	20) Aud (the sign) Capacity of Commiss and Company of Commiss and Commission of Commis	To	486.00 Insurance, Cas		Total Employer Pa	487.00 Other Group Ins	484.00 Worker Comper	Employer Paid Ber	EXPENDITURES			
TOTAL EXPENDITURES		Total Other Financing Uses	ncing Uses	Interfund Operating Transfers	Refund of Prior Year Revenues	Other Financing Uses	Total Unclassified Operating Expenditures	All Other Unclassified Expenditures	Fiduciary Fund Benefits and Refunds Paid	Unclassified Operating Expenditures		Total Insurance	Insurance, Casualty, and Surety	Insurance	Total Employer Paid Benefits and Withholding Items	Other Group Insurance Benefits	Worker Compensation Insurance	Employer Paid Benefits and Withholding Items	<u>TURES</u>			
574,181		4,838			4,838						J	8,843	8,843		40,189				l.	General Fund		
																100				Special Revenue (Including State Liquid Fuels)	Governmental Funds	Decen
																8 8 33.88				Capital Projects	ntal Funds	December 31, 2016
																				Debt Service		
83,637		727			727						43									Enterprise	Proprieta	
															8					Internal Service	Proprietary Funds	
48,663							48,663	100	48,563											Trust and Agency	Fiduciary Fund	
706,481		5,565			5,565		48,663	100	48,563			8,843	8,843		40,189					Memorandum Only	Total	

KILBUCK TWP

December 31, 2016

0						Capitalized lease obligations	Capitalized le				
376,971					ling	Total bonds and notes outstanding	Total bonds a			~	(1) - excludes unamortized premium/discount
											Other
											Lease Rental Debt
											Revenue Bonds and Notes
376,971		376,971		114,982		491,953	1,250,000	2019	2007	Note	PNC Note
											General Obligation Bonds and Notes
Total Balance	Plus (less) Unamortized Premium (Discount)	Outstanding at Year End (1)	Current Year Accretion on Compound Interest Bonds	Principal Paid This Year	Principal Incurred This Year	Outstanding Beginning of Year (1)	Original Amount of Issue	Maturity Year (yyyy)	Issue Year (yyyy)	Bond (B) Capital Lease (C) Lease Rental (L) Note (N)	Purpose
	any other necessar	ayments and make	e show the principal p	feased. Please	unded and de	s redeemed or ref	ng bond issue	files, excludi	cording to our	ond and note issues ac	OUTSTANDING BONDS AND NOTES Listed below are all currently outstanding bond and note issues according to our files, excluding bond issues redeemed or refunded and defeased. Please show the principal payments and make any other necessary corrections and additions.
						DEBT STATEMENT	DEBT				

Net debt

376,971

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KILBUCK TWP, ALLEGHENY County STATEMENT OF CAPITAL EXPENDITURES

December 31, 2016

24,900	24,900		TOTAL CAPITAL EXPENDITURES
			Other:
24,900	24,900		Water
			Streets / Highways
			Solid Waste
			Sewer
			Recreation
			Police
			Parks
			Mass Transit
			Libraries
			Housing
			Health
			General Government
			Gas System
			Fire
			Electric
			Community Development
Total	Capital Construction	Capital Purchases	Category

EMPLOYEE COMPENSATION

Total salaries, wages, commissions, etc. paid this year (including all employees and elected officials)

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Independent Public Accountant/Certified Public Accountant Submission Page Opinion page was provided in lieu of signature page.

SIGNATURE AND VERIFICATION

Signed:

See Attached Appointed Auditor/CPA

December 31, 2016

DCED-CLGS-30 (9-09)

NOTES / COMMENTS