

DEP E-Notification Service – Instructions for Subscription

- Open internet browser and type the following website address into the address bar:
 - o <http://www.ahs2.dep.state.pa.us/eNOTICEWeb/>
- Click on the hyperlink titled “Create User” located at the bottom of the screen
- In the box titled “Sign Up for Your New Account” fill in a username, password, and e-mail address, then click “Create User”
- Once a User is created, an e-mail will be sent to the e-mail account provided in the previous step
- Login to the above-referenced e-mail account and open the e-mail titled “New Account Created on eNOTICE”
- Click on the hyperlink provided in the e-mail, which will open up the DEP eNOTICE homepage
- Click on the hyperlink titled “Login” at the bottom of the page and login using your newly created username and password
- Click on the hyperlink titled “DEP Permit Applications”
- Click on “Add New Item” at the bottom of the page
- To track permitting activity within your municipality, click the button next to “Specific Municipality”
- Click on “Continue to Next Page”
- Click on “Oil and Gas” in the box titled “Available Program Areas” and then click on “Continue to Next Page”
- Select “Allegheny County” from the dropdown menu for “County List”
- Select your municipality from the dropdown menu for “Municipality List”
- Click on “Continue to Next Page”
- Click on “Save Selections”